

**OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE,  
COMMISSIONERATE – III, AHMEDABAD  
"CUSTOM HOUSE", NAVRANGPURA, AHMEDABAD – 380 009.  
PHONE / FAX : (079) 2754 5024**

**FRESH NOTICE INVITING TENDER**

Sealed Tenders are invited in the field of hiring of vehicles from the vehicle providers as per the requirement mentioned below in the schedule for the Office of Central Excise Commissionerate, Ahmedabad-III.

**SCHEDULE**

Sr. No.	Category	No. of vehicles required
01	Non-AC INDIGO or similar Car to be used up-to 30-31 days subject to maximum of 2500 Kms. In a month.	02 (Two)
02	Non-AC INDIGO or similar Car to be used up-to 20-25 days subject to maximum of 2000 Kms. In a month.	03 (Three)

The interested parties are requested to submit their bids in two bid systems i.e. Technical bid and Financial bid separately. The tender documents containing Terms & Conditions can be obtained from the Public Relation Officer in the Office of the Commissioner of Central Excise, Ahmedabad-III, Ground Floor, "Customs House", Near Navrangpura, Ahmedabad – 380 009 or can be downloaded from the **Website : [www.centralexciseahmedabad3.nic.in](http://www.centralexciseahmedabad3.nic.in)**. Last date for submission of Tenders to the Public Relation Officer, Central Excise, Hqdrs., Ahmedabad-III is **21.05.2008** up to 15:00 Hrs. The bids will be opened on **23.05.2008** at 15:00 Hrs by the Committee in the presence of bidders present at the time of opening of bids.

( Dr. Ishawar Singh )  
Joint commissioner (P&V),  
Central Excise, Ahmedabad-III.

Encl:- As above.

F. No. I/20-01/2008/Adm

Date : 06/05/2008

Copy to :

1. Shri Anandkumar, NIC officer, Central Excise, Ahmedabad-I for information & necessary action.
2. P.R.O., Central Excise, HQ., Ahmedabad-III for necessary action.

## **FORMAT OF TENDER DOCUMENT**

- 1) Name, address and telephone No.  
of the tenderer :
- 2) Service Tax No. :
- 3) Name & address of the Proprietor/  
Partners / Directors :
- 4) Rate per vehicle per month :  
( Exclusive of Service Tax )

Sr. No.	Category	Description	Rates ( in Rs.)
1	Non AC <b>INDIGO/Esteem or similar car</b> to be used up-to 30-31 days subject to maximum 2500 Kms. in a month	02 at Ahmedabad	
2	Non AC <b>INDIGO/Esteem or similar car</b> to be used up-to 20-25 days subjet to maximum 2000 Kms in a month.	03 at Ahmedabad	
TOTAL		05 (five)	

- 4) Name (s) of the existing customer (s),  
if any :

Name and signature of  
The authorized signatory

## **TENDER DOCUMENT**

Sub:- Hiring of vehicles by the Central Excise  
Commissionerate-III, Ahmedabad.

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Commissioner of Central Excise, Ahmedabad-III  
Commissionerate invites quotations in sealed covers from reputed parties  
latest by 15:00 Hrs. on 21.05.2008 for hiring of two (2) Non AC Indigo or  
similar car for Hqdrs. Office Ahmedabad to be used upto 30-31 days  
subject to maximum of 2500 Kms in a month and three (3) Indigo or  
similar car for the use of Hqdrs. at Ahmedabad upto 20-25 days subject  
to maximum of 2000 kms. in a month for the year 2008-09  
(31.03.2009).

The bid shall consist of two parts – Technical bid and Financial bid.  
Both the bids are to be placed in two separate sealed envelopes (clearly  
super scribing "Technical Bid" and "Financial Bid") which in turn are to be  
placed in one sealed cover. The Bids of all the parties whose Financial bid  
is not in a separate sealed cover or the rates quoted by them find  
mention in their Technical Bid shall be rejected forthwith. The Financial  
Bids of only those parties shall be opened whose Technical Bids are found  
to be eligible while the disqualified bidders' financial bid shall be returned  
unopened.

Last date for submission of Tenders is 21.05.2008 upto 15:00  
Hrs. The bids will be opened by the Committee on 23.05.2008 at 15:00  
Hrs in the office of the Commissioner of Central Excise, Ahmedabad-III,  
Custom House, Navarangpura, Ahmedabad – 380 009 in the presence of  
one representative of each of the bidders who wishes to remain present.

The interested parties must be capable of providing vehicles on their own on the following terms and conditions:-

1. The contract is for the period up to 31.3.2009 and service will start with effect from 01.06.2008.
2. The tendered should have a registered and well established Taxi agency / Firm having sufficient number of latest models of taxi of for hiring. List of vehicles owned by the bidders and the details of the vehicle to be provided to the Commissionerate under this bids must be attached separately along with the tender documents.
3. The models of the cars should be 2006 and onward.
4. There should not any scratches or any type of damage on / in the cars.
5. There should be atleast two sets of white covers, towels and napkins. It should be changed every week.
6. There should be air spray in every car.
7. Gas kits are not allowed as a fuel in any car.
8. The cars must be owned by the person who is applying for the tender, and subcontract of the vehicles are not allowed in any case.
9. There should be permanent driver through out the year.
10. Driver should have knowledge of roads of the Ahmedabad atleast.
11. The tender will be pass after interview of the driver. Thereafter the Drivers should attended interview on the appointed day.
12. The residence of the drivers must be in the Ahmedabad only.
13. Driver must be in the proper uniform only.
14. The cars will be kept neat and clean and in perfect running condition with shining body and clean interior with good upholstery.
15. In case condition of taxies is not found to be satisfactory, they shall be returned for immediate replacement. In case no replacement is provided on time, this office would have a right to hire a vehicle from the market and the additional cost incurred by this office will be borne by the transport operator.
16. The firm would ensure that the drivers employed have valid driving license. The vehicle should be registered with the concerned authority of Central / State Govt. The Transport operator shall provide a certificate to this effect. The driver of the vehicle provided must follow traffic Rules. And other regulations prescribed by the Govt. from time to time.

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17. The agency/ firm should have an adequate number of telephones for contact round the clock. The driver shall observe all the etiquette and protocol while performing the duty & shall be neatly dressed, should wear proper uniform & must carry a mobile phone in working condition, for which, no separate payment shall be made by the customer.
18. The rates quoted should specifically; mention the service tax component. No service tax will be paid if the operator fails to provide proof of valid Service Tax registration.
19. The commissioner, Central Excise, Ahmedabad-III reserves the right to accept or reject the quotation wholly or partly without assigning any reasons thereof or accept more than one offer.
20. The billing will be done on monthly basis, bill preferably typed and in triplicate, in connection with the service shall be submitted to this office in the 1st week each month.
21. A daily record indicating time and mileage for each vehicle shall be maintained in a log book and log book shall submitted to the public Relation Officer (P.R.O.) in Central Excise Commissionerate, Ahmedabad-III, regularly for scrutiny.
22. Once the hiring of cars commences from a particular operator, the driver should not be changed unless requested by the Central Excise, Ahmedabad-III Commissionerate. The vehicle must be available at any time on any day as desired by the officers considered.
23. The Central Excise, Ahmedabad-III Commissionerate shall be liable to pay the hiring charges only. Contract charges include monthly charges of driver, maintains of vehicle petrol diesel oil and any others.
24. In case of breakdown of any vehicle during duty, shall be the responsibility of the firm to provide a substitute vehicle replacement immediately. In case vehicle does not report on time/does not report at all, the customer would have a right to hire a vehicle form the market and the additional cost incurred by the customer will be borne by the Transport Operator.
25. The vehicle should have the comprehensive insurance to cover the risk during the contract period. In case of any accident, all the claims arising out of it shall be met by the contractor.
26. In case of any dispute of any kind and in any respect whatsoever, the decision of Central Excise, Ahmedabad-II Commissionerate shall be final and binding.
27. The vehicle may be available/running in the Gujarat State as and when the Commissioner of Central Excise, Ahmedabad-III so desires.

28. As regard vehicle timings, the transport operator will not pass on the instructions directly to the driver concerned. All the instructions should be routed through the Superintendent / public Relation Officer.
29. Vehicle should be utilized during the period from 0900 hours to 2000 hours; however the vehicle will be utilized for preventive work or in case of an emergency without bringing to the knowledge of the transport operator.
30. Vehicle should be kept with sufficient stock of fuel. However, in case of any emergency, if any offices refuels on payment, from his pocket, the same should be reimbursed by the transport operator on production of the bill.
31. The transport operator should approach the Superintendent/P.R.O. in any case.
32. A declaration regarding acceptance of the above mentioned terms & conditions is to be submitted along with the tender.
33. The contract granted may be extended subject to approval / sanction of funds by the Finance Ministry (Government of India) for next year and subject to satisfaction of the service provided during the contract period till 31.03.2009.
34. If any of the terms & conditions (1) to (33) above is not found fulfilled during the work contract, the Central Excise Commissionerate, Ahmedabad-III reserves the right to discontinue the contract without assigning any reasons thereof.

( Dr. Ishwar Singh )  
Joint Commissioner (P&V)  
Central Excise, Ahmedabad-III.