



GOVERNMENT OF INDIA
OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE,
KOL-V COMMISSIONERATE, BAMBOOVILLA [4TH FLOOR],
169, A.J.C BOSE ROAD, KOLKATA- 700 014.

TENDER NOTICE NO. 1/08

Sealed quotations are invited from the interested parties for supply of 7(seven) nos. of vehicles on monthly hire basis for departmental use immediately under the following terms and conditions.-

1.The vehicles should be Ambassador / TATA Sumo/Indica /Indigo/Ford-Icon etc.(Non-AC cars)

2.Six (6) vehicles are required for 20-25 days and a maximum of 2000 kms in a month.

3.One (1) vehicle is required for 30-31 days and a maximum of 2500 kms in a month.

4.The rates should be furnished in kms basis/day basis.

5.The vehicles should be in proper running conditions and well furnished.

6.The vehicles should be provided with fuel and drivers.

7.The drivers should have valid licence and the vehicles should be registered with the Competent Authorities of Central Govt. and State Govt. Any violation would be attended by pro-rata deduction of charges.

8.Traffic Rules and other regulations as prescribed by the Govt. Authorities should be strictly followed by the drivers.

9.The Department is not responsible for any repair and maintenance of the Vehicles. No other charge will be borne by the Department.

10.The vehicles should be maintained properly and proper cleaning should be done everyday.

11.The driver must observe discipline, etiquette and protocol while performing the duty. They should put on proper uniform and must carry a Mobile Phone in working condition .For this no separate charge shall be borne by the Department.

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12.The vendor and driver should carry out the instructions of the Department as well as the Officers assigned to the vehicles.

13.All Tax liabilities i.e. Road Tax, Service Tax etc. will be borne by the Firm.

14.In case of accident, all claims arising out of such accident shall be made by the vendor. He would also indemnify the Department for any loss, damage of property or life arising out of negligence of driver for poor maintenance of vehicles.

15. Alternative suitable vehicles should be provided in case of breakdown of the car so provided. In case of failure to provide alternative suitable vehicle, hire charges on pro-rata basis should be deducted from the monthly hire charges.

16.A daily record indicating time and mileage for each vehicle should be maintained in a log book in the prescribed form and entries therein must be certified by the officer using the vehicle.

17.The designated vehicles and drivers must be provided and changes will be allowed only under exceptional circumstances. The vehicle must be available at any time of any day as desired by the officer concerned.

18.The number of hired vehicles may increase or decrease in future depending upon the requirement and that will be intimated to the vendor as and when the situation demands.

19.The bills for hiring of cars alongwith the log books complete in all respects for every month, must be submitted of this office by 15th of the subsequent month positively, after getting the bills verified by the respective officers using the vehicle.

20.The Commissioner, Central Excise, Kolkata - V Commissionerate, Kolkata, reserves the right to reject any application / quotation without assigning any reason whatsoever.

Sealed quotations must be sent to the office latest by 19.05.2008 within 3.00 p.m.

Place: Kolkata.
Date : 12.05.2008.

Sd/-
Additional Commissioner (P&V)
Central Excise
Kolkata - V Commissionerate
For Commissioner.

C.No:I(7)3/M.V./Kol-V/2005/6378

Dated:12.05.2008.