

**GOVERNMENT OF INDIA**  
**OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE ::**  
**HALDIA COMMISSIONERATE:: 25, PRINCEP STREET:: KOLKATA-72**

C.No. I(23)1/Misc/HQ/Hal/07/

Date: 12.05.07

**TENDER NOTICE**

Quotation are hereby invited from the reputed concerns/ rent-a-cab service providers for hiring of 8) number of vehicles for the official use of Haldia Commissionerate Hdqrs., and Divisional offices in terms of Ministry's instruction F.No.D-26015/4/2007-CUS (AS) dt.30.03.07. Gists of Ministry's guideline are furnished below:

1. One vehicle used by officer of the grade of Commissioners and above-30/ 31 days of hiring subject to maximum of 2500 km. in a month.
2. Seven (3 + 4 no. under 1% incremental revenue scheme) No of vehicles used by other officers and for other official purposes-20-25 days subject to maximum of 2000 km. in a month
3. Rate against each type of vehicle is to be provided under the following format:-

Name & Type of vehicle	Minimum period (in hours)of hiring per day.	Rent per Km. ( in Rs.)	Any other information
1	2	3	4
Ambassador			
Tata Indigo			
Tata Indica			
Tata Sumo/Qualis			

4. Rate should be quoted in per KM basis /days basis (maximum of 25 days in case of sl.2 & maximum of 30/31 days in case Sl. No 1 above per month).
5. The drivers should posses valid driving license, should be courteous and well mannered. In case of any complaint, the driver shall have to be replaced forthwith.
6. The driver shall maintain the record of journey under taken for official purpose in line with the log book system for deptt. Vehicles. The distance cover in a month shall be calculated on the basis of the log book maintained
7. The vendor should provide brand new vehicle /subject to inspection and approval and should be kept neat and clean and in perfect running condition with shining and clean interior with good upholstery.

The interested parties are requested to tender their quotation in sealed cover (containing both technical and financial bid with specification & rate inclusive of all taxes)addressing to the Commissioner, Central Excise, Haldia Commissionerate within 7(seven)days from the dateof the Tender call letter. Since there is no official parking facility in the said rented office premises the parking arrangements should be made by the service providers. They should also provide brand new cars of the categories mentioned above.

Sd/-

Addl.Commissioner(P&E)

Central Excise

Haldia Commissionerate

Date:12-05-08

C.No. I(23)1/Misc/HQ/Hal/07/8245-46